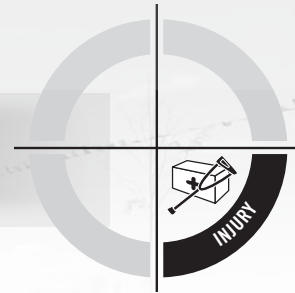


# Releases

## INSURANCE CONDITION ONE:

Collect releases from all participants.



**EXCEPTION:** Adult members with annual releases on file do not have to sign a day-of-event release when attending their own Chapter's closed event.

**NOTE:** Minors (members or not) need releases every time.

## Helpful Hints for Releases

- When in doubt (when you're not sure whether the exception applies), require a release.
- Make release forms available before the event.
- Bring blank release forms to all Chapter events.
- Do not alter the release form. Even back-to-back printing is not allowed.
- Consider using a "released" participant identifier, such as a wristband.
- Store all release forms in a safe place for seven years.
- Consult the Chapter Handbook (section F) and develop a system for collecting day-of-event releases.

## Who Signs Which Release Forms?

Form	Signer
Chapter Event Release Form for Adults	Adults
Chapter Event Release Form for Minors	Minor's guardian
Minor's Assumption of Risk Acknowledgment Form	Minors
Chapter Membership Enrollment Form and Release	Adult and minor members

